

## APPENDIX F: DEVELOPER CHECKLIST

30 Jun 2004

1. NMCI Release Management Process (NRMP)		
1.1. Requirement		
Requirement	Reference	Remarks
<input type="checkbox"/> Validate and document release system requirements.	NRDDG Paragraph 3.1.1	
<input type="checkbox"/> Review the restrictions NMCI places on release development and deployment (NMCI Application Ruleset and development policies).	NRDDG Paragraph 3.2 and Appendix D	
<input type="checkbox"/> Review all applicable NMCI CLINs.	NRDDG Paragraphs 4.11.1 and 4.12	
<input type="checkbox"/> Review NMCI-ISF website.		<a href="http://www.nmci-eds.com/">http://www.nmci-eds.com/</a>
1.2. Approval		
Requirement	Reference	Remarks
<input type="checkbox"/> Enter release information into DADMS.	NRDDG Paragraph 4.4, FAM Mid-Term Rationalization Guide v7.7	<a href="https://www.dadms.navy.mil">https://www.dadms.navy.mil</a>
<input type="checkbox"/> Complete and submit DADMS questionnaire.	NRDDG Paragraph 4.4, FAM Mid-Term Rationalization Guide v7.7	<a href="https://www.dadms.navy.mil">https://www.dadms.navy.mil</a>
<input type="checkbox"/> Obtain FAM approval to develop.	NRDDG Paragraph 3.1.2	<a href="https://www.dadms.navy.mil">https://www.dadms.navy.mil</a>
1.3. Develop the Release		
Requirement	Reference	Remarks
<input type="checkbox"/> Obtain and review NMCI release development policies, rules and requirements	NRDDG Paragraph 6.1.and Appendix G	
<input type="checkbox"/> Acquire an NMCI development environment to develop and test the release.	NRDDG Paragraph 6.2	CLIN 0038

1.4. Request to Deploy Process		
Requirement	Reference	Remarks
<input type="checkbox"/> Planned Release: Will release be ready to deploy within next 3 quarters?	NRDDG Paragraph 6.2	
<input type="checkbox"/> Unplanned Release: Is release being submitted as Emergency / Urgent release?	NRDDG Paragraph 6.2.2.2	
<input type="checkbox"/> Complete Request to Deploy (RTD) form for the release.	NRDDG Paragraph 6.3.1.2	
<input type="checkbox"/> Command review and approval.	NRDDG Paragraph 6.3.1.3	
<input type="checkbox"/> Submit the RTD w/Command endorsement to the NNWC/HQMC (C4)/EBSS.	NRDDG Paragraph 6.3.1.7	Navy: <a href="mailto:nmci_scm@spawar.navy.mil">nmci_scm@spawar.navy.mil</a> . Marine Corps: <a href="mailto:smbatnmci@mcsc.usmc.mil">smbatnmci@mcsc.usmc.mil</a>
2. NMCI Release Deployment Process (NRDP)		
2.1 Preparation		
Requirement	Reference	Remarks
<input type="checkbox"/> Begin development of New or Updated DITSCAP documentation.	NRDDG Paragraph 4.7	DoD Inst 5200.40 DON IA Pub 5239.13 (Volumes I and II) DoD Instruction 8510.1-M <a href="http://iase.disa.mil/ditscap/index.html">http://iase.disa.mil/ditscap/index.html</a>
2.1.1 Precertification		
<input type="checkbox"/> Gather existing Precertification data, IATO/ATO/DITSCAP, SSAA documentation.	NRDDG Paragraph 6.5.5	Information required to meet Preparation requirement.
<input type="checkbox"/> Review and ensure software license requirements are met.	NRDDG Paragraph 6.5.5.1	Information used in Collection and Submission process.
2.2 Collection and Submission		
Requirement	Reference	Remarks
<input type="checkbox"/> Complete CDA RFS/USMC RFS.	NRDDG Paragraph 6.6.1	Use ISF Tools Database. Enter CDA RFS/USMC RFS # in the RDP. <a href="http://www.nmci-eds.com/transition.htm#Legacy">http://www.nmci-eds.com/transition.htm#Legacy</a>
<input type="checkbox"/> Create Application Submission Packet.	NRDDG Paragraph 6.6.2 through 6.6.2.4	All Application Submission Packet items should be burned to CD (1 or

<input type="checkbox"/> Release Media <input type="checkbox"/> Dependent or Supplemental Media <input type="checkbox"/> Copy of software license <input type="checkbox"/> Installation Instructions		more maybe required based on size of packet) and submitted via traceable means to the EDS Applications Lab, San Diego on or before the assigned submission date. Keep a copy on file for future use as required.
<input type="checkbox"/> Finalize and submit New or Updated DITSCAP documentation.	NRDDG Paragraphs 4.7 and 6.6.4	DITSCAP documentation is submitted to the Navy NMCI PMO NSCM or to the Marine Corps MCSC/for review and submission to the appropriate service NMCI DAA.
<input type="checkbox"/> Submit final Application Mapping to NSCM no later than 15 days before Required Deployment Date (RDD)	NRDDG Paragraph 6.6.3.6	<a href="mailto:Nmci_scm@spawar.navy.mil">Nmci_scm@spawar.navy.mil</a>
<b>2.3 Packaging and Certification</b>		
<b>Requirement</b>	<b>Reference</b>	<b>Remarks</b>
<input type="checkbox"/> Submit site visit request.	NRDDG Paragraph 6.7.3, Appendix I5 & I6	If the Developer plans on participating in Lab and Usability Test at the Applications Lab or CAL. Appendix I5 and I6
<input type="checkbox"/> Support for Quick Fix activity.	NRDDG Paragraph 6.7.5	
<b>2.4 Accreditation &amp; Risk Mitigation</b>		
<b>Requirement</b>	<b>Reference</b>	<b>Remarks</b>
<input type="checkbox"/> Disapproval - Conduct rework to mitigate unacceptable risk	NRDDG Paragraph 6.8	
<input type="checkbox"/> Approval - Submit NMCI DAA release ATO or IATO.	NRDDG Paragraph 6.8	
<b>2.5 Enterprise Change Control Board (ECCB)</b>		
<b>Requirement</b>	<b>Reference</b>	<b>Remarks</b>
<input type="checkbox"/> Support rework of Submission Packet to resolve issues raised by ECCB.	NRDDG Paragraph 6.10	